



YOUTH LEADERSHIP PROGRAM

Chester County Chamber Foundation

Program Sponsored By: Pennsylvania American Water

APPLICATION REQUIREMENTS

Parent or student guardian signatures are required for the application completion process. (*)

Deadline: April 22, 2024

Please type or neatly print this application. **MUST** be legible to be considered.

Please email or mail the completed application along with a reference letter to:

Chester County Chamber Foundation YLP
1600 Paoli Pike, Malvern, PA 19355
Email: marianne@chescochamber.org
***YLP App in Subject Line

APPLICATION COMPLETION PROCESS

Complete Sections I (this form) and II (short answer), including all required signatures (*).

Please type or neatly print the requested information.

SECTION I: PERSONAL INFORMATION (MANDATORY)

Name: _____	School: _____
Home Address: _____ _____	Graduation Year: _____
City: _____ State: _____	School Phone Number: _____
Zip: _____	Emergency Contact: _____
Student Phone Number: _____	Emergency Contact Phone Number: _____
Email: (YOUR MAIN EMAIL): _____ _____	Parent/Guardian Email Address: _____ _____



1600 Paoli Pike, Malvern, PA 19355
Phone: 610-725-9100
www.chescochamber.org





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REFERENCES

Please provide a one-character reference letter from someone other than a relative (i.e., teacher, coach, employer, minister). Indicate the reference below and if available, attach the letter to this application. If you do not have the letter, please send the letter via email to: marianne@chescochamber.org with your name and YLP in the subject line.

Name: _____

Phone: _____

STUDENT COMMITMENT

If selected for the YLP, I will participate to the best of my ability and meet all Program requirements. This includes:

All-day attendance to at least six sessions

Completion of related assignments

Participation in Community Service Project

A positive attitude and respect for others

Timely RSVP for the Program days

\$100 administration fee DUE 8/1/2024: (scholarships available)

I also understand that it is my responsibility to notify YLP representatives of any session absenteeism. My school attendance officer will be called for unexcused absences. I will also complete any school assignments missed due to my participation in the Program.

(*) Applicant's Signature or E-Signature

PARENT/GUARDIAN COMMITMENT

I (we) fully endorse our youth's participation in the YLP and fully understand the Program participation requirements.

(*) Parent/Guardian or E- Signature



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SECTION II: NARRATIVE – Deadline: April 22, 2024

Please type your response to the following questions on a separate sheet in 50 words or less per question.

1. Why do you want to participate in the Youth Leadership Program?
2. What are your top 3 career fields of interest? Would you be interested in a shadowing or internship experience in one of these top three fields?
3. What are your plans post high school? What industry/field of study are you interested in pursuing and why?
4. What do you expect to get out of the YLP program?
5. What do you believe you could contribute to the Youth Leadership Program to ensure that it is a success?
6. Who do you believe to be a “great” leader, and why?
7. Do you have any suggestions for speakers you would like to hear from this year?
8. Please list any school or non-school related activities in which you are currently involved.
9. Please list any community service in which you are involved, and why.
10. Are you able to commit to attending 6 full programs days? YLP days typically run from approximately 8:30 am – 2:30 pm various days of the week. You will need to provide your own transportation.



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2024 - 2025 Youth Leadership Program Rules & Guidelines**

- Students **MUST RSVP** for program days on or before the RSVP deadline. *We will **NOT** accept any RSVPs from parents or past the deadline. Students will not be able to attend if they do not RSVP by the deadline. Therefore, the program day will not count towards graduation.*
- YLP has a **ZERO TOLERANCE** policy. Zero tolerance means that certain actions will absolutely not be tolerated under any circumstances including: bullying in any form, possession of weapons or illegal substances.
- Students are expected to have **all day attendance** to **at least 6 sessions** in order to graduate from the Youth Leadership Program. Students will not be allowed to leave early from any program day.
- Students need to provide their own transportation to and from Program Days. The Chamber will not be responsible for student’s transportation.
- Students are required to dress respectfully to all program days. Please remember that we are entering places of business. Students will be reminded as to proper dress each program day. In addition, when appropriate we will inform students to dress down.
- Students are required to put away and silence cell phones and electronic devices during program days.
- Students are required to maintain a positive attitude and respect for each other and all speakers, committee and Chamber staff.
- Light breakfast and lunch will be provided on program days. Please notify Chamber staff if you have a food allergy or dietary restriction and need accommodations. We will try our best to accommodate your food allergy. However, if you have any food allergies, we **highly recommend** that you bring your own breakfast and lunch to avoid any issues.

I have read, understand, and agree to abide by the terms of the 2024/2025 Youth Leadership Program Rules & Guidelines as they are listed above. \$100.00 administration fee MUST be sent by 08/01/2024. (Please make the payment to the Chester County Chamber Foundation AND mail to Marianne Martelli at 1600 Paoli Pike, Malvern, PA 19355)

Print Name: _____

Signature: _____

Date: _____



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Frequently Asked Questions

▶ **How will I know where and when the sessions are held?**

Program schedules will be provided to each student. It will also be posted on the Youth Leadership website. If any changes are made, the Chamber will notify you of the date and location of the change as soon as possible. Program time is approximately 8:30 a.m. – 2:30 p.m.

▶ **How many sessions will I attend?**

Students are expected to attend a minimum of 6 of the 8 sessions, plus the Kick-off Dinner and Graduation. School districts do not count attendance at these sessions as an absence.

▶ **What if I cannot attend a session?**

It is imperative that Chamber staff be contacted in advance if absence is anticipated. In case of an emergency absence, call the Chamber or Ms. Martelli. Each school will be called in case of absence.

▶ **What is the Dress Code?**

Dress is business casual for all programs. Jeans and flip flops are not permitted. Standard dress code is followed: Men – nice pants and collared shirt. Women – nice pants or skirt and full coverage tops or dresses.

▶ **What do I do if it snows?**

Check your email inbox first. Then if you have any questions please call the Chamber or Ms. Martelli.

▶ **Is transportation provided?**

Students are responsible for their own transportation to and from our monthly meeting places. Locations will be announced at the end of each session for the following session and also on our website.

▶ **What is the Chester County Chamber Foundation's contact information?**

The Foundation is housed in the Chamber Headquarters building which is located at 1600 Paoli Pike, Malvern, PA 19355. Our main number is 610.725.9100. Our website is www.chescochamber.org. The YLP staff contact is Ms. Marianne Martelli, Director of Community Partnerships, Ext. 20, email address marianne@chescochamber.org, cell phone number 484-620-3858.

▶ **How to conduct communication?**

Students are responsible for all contacts with Ms. Martelli. If parents have any problems, questions or concerns they are free to contact Ms. Martelli. Any scheduling questions or conflicts the students have they must make the contact themselves.